

NOVATO UNIFIED SCHOOL DISTRICT
REGULAR Meeting of the Board of Trustees
December 8, 2015

7:00 PM, Open Session

Novato Education Center - 1015 Seventh Street, Novato, CA 94945

Attendance Taken at 7:00 PM:

Present:

Ms. Maria Aguila
Mrs. Debbie Butler
Mrs. Cindi Clinton
Mr. Thomas Cooper
Mr. Derek Knell
Mr. Ross Millerick
Mrs. Shelly Scott

1. CALL TO ORDER AND ROLL CALL - 7:00 p.m.

1.a. Pledge of Allegiance

2. APPROVAL OF AGENDA - 7:04 p.m.

President Butler announced the Agenda was different because of the re-organization of the Board and also the swearing in of three re-elected Trustees and one new Trustee.

Motion Passed: A motion to approve the Agenda passed by a vote of 7-0. Passed with a motion by Mr. Derek Knell and a second by Mrs. Shelly Scott.

Yes Ms. Maria Aguila
Yes Mrs. Debbie Butler
Yes Ms. Cindi Clinton
Yes Mr. Thomas Cooper
Yes Mr. Derek Knell
Yes Mr. Ross Millerick
Yes Mrs. Shelly Scott

3. PUBLIC COMMENT ON CONSENT AGENDA - 7:06 p.m.

President Butler reminded the audience to fill out "Blue Cards" to comment on agenda or non-agenda, limited to three minutes per individual.

3.a. Individuals may address the Board in accordance with the Public Comment statement on the last page of the agenda.

4. APPROVAL OF CONSENT AGENDA - 7:10 p.m.

4.a. All Consent items approved by a single action

Trustee Millerick requested that item "13.c" - An application for funding submitted to the California State Preschool Program Expansion, be pulled for discussion.

Motion Passed: A motion to approve the Consent Agenda, except for item "13.c" - An application for funding submitted to the California State Preschool Program Expansion,

passed by a vote of 7-0. Passed with a motion by Mr. Ross Millerick and a second by Mr. Thomas Cooper.

Yes Ms. Maria Aguila
Yes Mrs. Debbie Butler
Yes Ms. Cindi Clinton
Yes Mr. Thomas Cooper
Yes Mr. Derek Knell
Yes Mr. Ross Millerick
Yes Mrs. Shelly Scott

5. STUDENT PRESENTATION - 7:15 p.m.

5.a. San Marin High School

Mr. Wesley Swedlow, San Marin High School English teacher, introduced two students who described the Global Academy program and shared a YouTube presentation on their current environmental projects which included redesigning the San Marin garden and redesigning the layout of the school.

6. ANNOUNCEMENTS: BOARD, SUPERINTENDENT, AND STUDENT BOARD MEMBERS - 7:30 p.m.

6.a. Questions, Comments and Announcements: Board, Superintendent, and Student Board Members

STUDENT BOARD MEMBERS:

Marley Bynum, Marin Oaks High School, and Jane Williams, San Marin High School reported on activities at their schools. Reilly Agmon, Novato High School was absent.

TRUSTEE ANNOUNCEMENTS:

- California School Boards Association Conference in San Diego on December 3-5.
- Acknowledgement of Mr. Nick Williams, San Marin High School science teacher, who won the Milken Educator Award, known as the "Oscars of the education world."
- The financial literacy "Bit of Reality" workshop at San Marin High School was well attended on December 3. The workshop will be coming to Marin Oaks High School in May.
- San Marin High School parent information night for the STEM program.
- School Fuel Board meeting
- Safe Routes to School meeting
- District Advisory Committee session on developing a graduate profile.
- Kindergarten Information Night
- Hamilton School Tour and Trustees encouraged to attend school tours.
- Marin County School Boards information night for new Trustees was held on December 7.

SUPERINTENDENT ANNOUNCEMENTS:

- Welcomed Jane Williams, San Marin High School Student Board Member, who also was the one interviewer for the 2015 Hogeboom Video Series.
- District Advisory Committee session with 36 in attendance including Marley Bynum and Reilly Agmon, Student Board Members, to discuss the 21st Century skills for a graduate. This will be presented to the Board of Trustees at the Special Board Meeting on December 15, and final approval will be at a Regular Board meeting in February.
- Site visits at Rancho and San Ramon Elementary Schools.

7. NON-AGENDA PUBLIC COMMENT - 7:40 p.m.

7.a. Individuals may address the Board in accordance with the Public Comment statement on the last page of the agenda.

A parent commented on bullying.

8. STAFF REPORT - 7:45 p.m.

8.a. Update on Proposed Solar Project - 7:45 p.m.

Karen Maloney, Assistant Superintendent, Business & Operations, introduced David Williard, Principal and Co-Founder, Sage Renewables, who shared a PowerPoint presentation reviewing possible solar panels for NUSD sites and a recommended timeline. The three sites which would not produce savings or had construction barriers were the Hill Education Center, the District Office and the corporate yard. Information regarding the solar layout plans at schools sites may be found at www.nusd.org/facilities.

On December 4, a Request for Proposal (RFP) was issued and potential solar vendor responses are due on January 15, 2016. Two or three vendors will be reviewed by the selection committee on January 22, 2016, with a recommendation to the Board of Trustees on January 26, 2016.

The PG&E Net Energy Metering (NEM) rules change is expected in June or July, 2016, and the Federal Tax Credit of 30% reverting to 10% on January 1, 2017, has the District moving quicker to benefit from the financial incentives, as well as benefiting from the stable and energy reduction costs for the next 25 years.

Two community meetings will be held in January 2016 to present findings of the feasibility studies, and the school neighbors will be notified of the date, time and location of those meetings.

9. RECOGNITION OF RETIRING BOARD MEMBER AND PRESIDENT - 8:00 p.m.

The Board of Trustees honored Trustee Cindi Clinton for her 20 years of dedicated service on the Board and her commitment to NUSD students.

10. OATH OF OFFICE TO NEW BOARD MEMBER - 8:10 p.m.

Mary Jane Burke, Superintendent, Marin County Office of Education, swore in new board member, Gregory Mack, and incumbents, Debbie Butler, Tom Cooper, and Ross Millerick.

Trustee Mack was seated at the Board table replacing retiring Trustee Clinton.

11. ANNUAL REORGANIZATION OF THE BOARD - 8:20 p.m.

11.a. The Board President takes nominations for a new Board President.

The Board President takes nominations for a new Board President

11.b. The Board President calls for a motion to elect a new Board President.

Motion Passed: A motion to nominate Trustee Knell as the Board President for 2015-16 was approved by a vote of 7-0. Passed with a motion by Ms. Maria Aguila and a second by Mr. Thomas Cooper.

Yes Ms. Maria Aguila

Yes Mrs. Debbie Butler
Yes Mr. Thomas Cooper
Yes Mr. Derek Knell
Yes Mr. Gregory Mack
Yes Mr. Ross Millerick
Yes Mrs. Shelly Scott

Trustee Knell was seated as the Board President

11.c. The new Board President takes nominations for Board Clerk/Vice President.

11.d. The new Board President calls for a motion to elect a new Board Clerk/Vice President.

Motion Passed: A motion to nominate Trustee Cooper as the Board Clerk/ Vice President for 2015-16 was approved by a vote of 7-0. Passed with a motion by Mrs. Shelly Scott and a second by Mr. Ross Millerick.

Yes Ms. Maria Aguila
Yes Mrs. Debbie Butler
Yes Mr. Thomas Cooper
Yes Mr. Derek Knell
Yes Mr. Gregory Mack
Yes Mr. Ross Millerick
Yes Mrs. Shelly Scott

Trustee Cooper was seated as Board Clerk/Vice President

11.e. The new Board President calls for a motion to readopt the NUSD Board Policy Manual for the 2015-16 school year.

Motion Passed: A motion to readopt the NUSD Board Policy Manual for the 2015-16 school year was approved by a vote of 7-0. Passed with a motion by Mrs. Debbie Butler and a second by Mr. Ross Millerick.

Yes Ms. Maria Aguila
Yes Mrs. Debbie Butler
Yes Mr. Thomas Cooper
Yes Mr. Derek Knell
Yes Mr. Gregory Mack
Yes Mr. Ross Millerick
Yes Mrs. Shelly Scott

11.f. The new Board President calls for a motion to confirm the Trustee Representative to the Marin County School Board Association Board of Directors.

President Knell recognized Trustee Butler for her service as President, and Trustees expressed appreciation for her dedication and her leadership.

Motion Passed: A motion to elect Trustee Mack as Representative to the Marin County School Board Association Board of Directors was approved by a vote of 7-0. Passed with a motion by Mr. Ross Millerick and a second by Mrs. Shelly Scott.

Yes Ms. Maria Aguila
Yes Mrs. Debbie Butler
Yes Mr. Thomas Cooper
Yes Mr. Derek Knell
Yes Mr. Gregory Mack

Yes Mr. Ross Millerick
Yes Mrs. Shelly Scott

12. DISCUSSION/ACTION - 8:35 p.m.

12.a. Approve WLC Architects as Selected Firm for the Development of a District-Wide Educational Facility Master Plan - 8:35 p.m.

Karen Maloney, Assistant Superintendent, Business & Operations, reported on WLC Architects as the selected firm for the development of a District-wide Educational Facility Master Plan to understand the District's educational facility needs, including the impact of the shift of 21st Century learning on classrooms and learning spaces. The Facilities Committee interviewed three firms and recommended WLC Architects, whose contract will be presented to the Board of Trustees at the December 15, 2015 Board meeting.

Motion Passed: A motion to approve WLC Architects as Selected Firm for the Development of a District-Wide Educational Facility Master Plan passed by a vote of 7-0. Passed with a motion by Mrs. Debbie Butler and a second by Mr. Thomas Cooper.

Yes Ms. Maria Aguila
Yes Mrs. Debbie Butler
Yes Mr. Thomas Cooper
Yes Mr. Derek Knell
Yes Mr. Gregory Mack
Yes Mr. Ross Millerick
Yes Mrs. Shelly Scott

12.b. Student Technology Pilot - 8:45 p.m.

Julia Kempkey, Director of Secondary Curriculum and Instruction, shared a PowerPoint presentation on a student device pilot program to begin in January 2016. The objective of the pilot is to increase students' and teachers' access to technology in the classroom and collect data about how to support a larger technology plan. The pilot will be for a select group of teachers at each school level (elementary, middle, and high school), and they will be able to choose the technology they would like to use such as iPads, Chromebooks, or other tablets.

Motion Passed: A motion to approve a Student Technology Pilot passed by a vote of 7-0. Passed with a motion by Ms. Maria Aguila and a second by Mr. Ross Millerick.

Yes Ms. Maria Aguila
Yes Mrs. Debbie Butler
Yes Mr. Thomas Cooper
Yes Mr. Derek Knell
Yes Mr. Gregory Mack
Yes Mr. Ross Millerick
Yes Mrs. Shelly Scott

12.c. Approve Joint-Use Agreement between Novato Unified School District (NUSD) and New Media Learning Center, Inc. - 9:00 p.m.

Karen Maloney, Assistant Superintendent, Business & Operations, reported on the Joint-Use Agreement between NUSD and the New Media Learning Center, Inc. The New Media Learning Center will be located at the NUSD Community Education Center (CEC) where the new South Novato Library is currently housed. With the addition of the New Media Learning Center, the NUSD CEC will offer a library, makerspace lab, media center and model classroom in four learning pods which will provide space for programs that will

allow teachers and students the opportunity to explore new technology, develop new teaching pedagogies, and to build and create projects that might be the result of Project Based Learning curriculum. The NUSD CEC is tentatively scheduled for a grand opening on January 29, 2016.

Trustee Aguila reported that she would vote against the agreement because of the soil and airborne toxins. Karen Maloney, Assistant Superintendent, Business & Operations, reported that the site was cleaned up by the Navy, tested, and cleared by the Department of Education for the present NUSD CEC activities. Trustee Butler recused herself because of the location in Hamilton where she resides.

Motion Passed: A motion to approve the Joint-Use Agreement between NUSD and the New Media Learning Center, Inc. passed by a vote of 5-0. Passed with a motion by Mr. Thomas Cooper and a second by Mrs. Shelly Scott.

No Ms. Maria Aguila
Recuse Mrs. Debbie Butler
Yes Mr. Thomas Cooper
Yes Mr. Derek Knell
Yes Mr. Gregory Mack
Yes Mr. Ross Millerick
Yes Mrs. Shelly Scott

13. CONSENT: All items approved by a single action - 9:10 p.m.

13.a. Minutes of the Meeting of November 17, 2015

Motion Passed: Passed with a motion by Mr. Ross Millerick and a second by Mr. Thomas Cooper.

Yes Ms. Maria Aguila
Yes Mrs. Debbie Butler
Yes Ms. Cindi Clinton
Yes Mr. Thomas Cooper
Yes Mr. Derek Knell
Yes Mr. Ross Millerick
Yes Mrs. Shelly Scott

13.b. Personnel Actions of December 8, 2015

Motion Passed: Passed with a motion by Mr. Ross Millerick and a second by Mr. Thomas Cooper.

Yes Ms. Maria Aguila
Yes Mrs. Debbie Butler
Yes Ms. Cindi Clinton
Yes Mr. Thomas Cooper
Yes Mr. Derek Knell
Yes Mr. Ross Millerick
Yes Mrs. Shelly Scott

13.c. An application for funding submitted to the California State Preschool Program Expansion

Trustee Millerick requested that item "13.c" - An application for funding submitted to the California State Preschool Program Expansion, be pulled. He acknowledged Ruthanne Bexton for her hard work in partnering with the YMCA for applying for a possible \$711,000 for the first year to have preschool classes at four elementary campuses.

Motion Passed: A motion to approve Consent Agenda item "13.c" - An application for funding submitted to the California State Preschool Program Expansion passed by a vote of 7-0. Passed with a motion by Mr. Ross Millerick and a second by Mrs. Shelly Scott.

Yes Ms. Maria Aguila
Yes Mrs. Debbie Butler
Yes Mr. Thomas Cooper
Yes Mr. Derek Knell
Yes Mr. Gregory Mack
Yes Mr. Ross Millerick
Yes Mrs. Shelly Scott

13.d. Memorandum of Understanding between Novato Unified School District/Hamilton K-8 School and Mentor Me

Motion Passed: Passed with a motion by Mr. Ross Millerick and a second by Mr. Thomas Cooper.

Yes Ms. Maria Aguila
Yes Mrs. Debbie Butler
Yes Ms. Cindi Clinton
Yes Mr. Thomas Cooper
Yes Mr. Derek Knell
Yes Mr. Ross Millerick
Yes Mrs. Shelly Scott

13.e. Memorandum of Understanding between the Association of California School Administrators (ACSA) and the Novato Unified School District - October 1, 2015 - June 30 2016

Motion Passed: Passed with a motion by Mr. Ross Millerick and a second by Mr. Thomas Cooper.

Yes Ms. Maria Aguila
Yes Mrs. Debbie Butler
Yes Ms. Cindi Clinton
Yes Mr. Thomas Cooper
Yes Mr. Derek Knell
Yes Mr. Ross Millerick
Yes Mrs. Shelly Scott

13.f. Annual Accounting and Five-Year Report of Developer Fees for Fiscal Year Ending June 30, 2015

Motion Passed: Passed with a motion by Mr. Ross Millerick and a second by Mr. Thomas Cooper.

Yes Ms. Maria Aguila
Yes Mrs. Debbie Butler
Yes Ms. Cindi Clinton
Yes Mr. Thomas Cooper
Yes Mr. Derek Knell
Yes Mr. Ross Millerick
Yes Mrs. Shelly Scott

13.g. Field Trip - Novato High School Athletics - Men's Basketball - Novato High Gordon Gym - 12/19/2015 - 12/20/2015

Motion Passed: Passed with a motion by Mr. Ross Millerick and a second by Ms. Cindi Clinton.

Yes Ms. Maria Aguila
Yes Mrs. Debbie Butler
Yes Ms. Cindi Clinton
Yes Mr. Thomas Cooper
Yes Mr. Derek Knell
Yes Mr. Ross Millerick
Yes Mrs. Shelly Scott

13.h. Ratify Warrant Register for Warrants Issued November 10, 2015 through December 2, 2015

Motion Passed: Passed with a motion by Mr. Ross Millerick and a second by Mr. Thomas Cooper.

Yes Ms. Maria Aguila
Yes Mrs. Debbie Butler
Yes Ms. Cindi Clinton
Yes Mr. Thomas Cooper
Yes Mr. Derek Knell
Yes Mr. Ross Millerick
Yes Mrs. Shelly Scott

13.i. Approve Declaration for Disposal of Unusable Textbooks and/or Instructional Materials

Motion Passed: Passed with a motion by Mr. Ross Millerick and a second by Mr. Thomas Cooper.

Yes Ms. Maria Aguila
Yes Mrs. Debbie Butler
Yes Ms. Cindi Clinton
Yes Mr. Thomas Cooper
Yes Mr. Derek Knell
Yes Mr. Ross Millerick
Yes Mrs. Shelly Scott

14. ADJOURNMENT - 9:20 p.m.

President Knell announced December 15 will be a Special Board meeting, and he expressed appreciation for Trustee Mack as the new Trustee.

The meeting was adjourned at 10:08 p.m.

Witnessed: 
Vice President/Clerk of the Board of Trustees

Attested to on this 12th day of January 2016