

NOVATO UNIFIED SCHOOL DISTRICT
REGULAR Meeting of the Board of Trustees
November 17, 2015

7:00 PM, Open Session

Novato Education Center - 1015 Seventh Street, Novato, CA 94945

Attendance Taken at 7:00 PM:

Present:

Ms. Maria Aguila
Mrs. Debbie Butler
Ms. Cindi Clinton
Mr. Thomas Cooper
Mr. Derek Knell
Mr. Ross Millerick
Mrs. Shelly Scott

1. CALL TO ORDER AND ROLL CALL - 7:00 p.m.

1.a. Pledge of Allegiance

President Butler announced Cinthia Angelicola, Spanish translator, was absent due to illness. Translation would be available if needed.

2. APPROVAL OF AGENDA - 7:04 p.m.

Motion Passed: A motion to approve the Agenda passed by a vote of 7-0. Passed with a motion by Mrs. Shelly Scott and a second by Ms. Cindi Clinton.

Yes Ms. Maria Aguila
Yes Mrs. Debbie Butler
Yes Ms. Cindi Clinton
Yes Mr. Thomas Cooper
Yes Mr. Derek Knell
Yes Mr. Ross Millerick
Yes Mrs. Shelly Scott

3. PUBLIC COMMENT ON CONSENT AGENDA - 7:06 p.m.

President Butler reminded the audience to fill out "Blue Cards" to comment on agenda or non-agenda, limited to three minutes per individual.

No public comment on Consent Agenda.

3.a. Individuals may address the Board in accordance with the Public Comment statement on the last page of the agenda.

4. APPROVAL OF CONSENT AGENDA - 7:10 p.m.

4.a. All Consent items approved by a single action.

Motion Passed: A motion to approve the Consent Agenda passed by a vote

of 7-0. Passed with a motion by Mr. Ross Millerick and a second by Mr. Thomas Cooper.

Yes Ms. Maria Aguila
Yes Mrs. Debbie Butler
Yes Ms. Cindi Clinton
Yes Mr. Thomas Cooper
Yes Mr. Derek Knell
Yes Mr. Ross Millerick
Yes Mrs. Shelly Scott

5. STUDENT PRESENTATION - 7:15 p.m.

President Butler announced that the Student Presentation would be after the School Fuel presentation.

5.a. Novato High School

Matt Baldwin, Principal, Novato High School, introduced Rodney Franz, Marin School of the Arts teacher, along with 25 students who performed songs from "My Fair Lady" which included "On the Street Where You Live," "The Rain in Spain," and "With a Little Bit of Luck."

6. PRESENTATION - 7:30 p.m.

6.a. School Fuel - Susan Mathews, Executive Director

Jim Hogeboom, Superintendent, introduced Susan Mathews, Executive Director, School Fuel, who introduced a new School Fuel Board Member, Tamara Ressler. School Fuel has granted \$274,784.44 to NUSD to fund one elementary-level music teacher, one section of visual or performing arts at each middle and high school, a visual and performing arts enrichment grant for the Hamilton middle school program, Arts Attack grant for supplies and for a coordination stipend at the elementary schools and Arts Attack support for the Early Intervention Preschool program, library enrichment grant for all schools, funding for Naviance services, student funding grants for Marin Oaks, NOVA and Nexus Academy, and the funding of technology and teaching programs identified by school sites through the Tour of Novato 2015 fundraising.

The next Tour of Novato is schedule for May 14, 2016.

7. ANNOUNCEMENTS: BOARD, SUPERINTENDENT, AND STUDENT BOARD MEMBERS - 7:40 p.m.

7.a. Questions, Comments and Announcements: Board, Superintendent, and Student Board Members

STUDENT BOARD MEMBERS:

Reilly Agmon, Novato High School, and Marley Bynum, Marin Oaks High School, reported on activities at their schools.

TRUSTEE ANNOUNCEMENTS:

- November 18, the official opening of the South Novato Library at its new location in Hamilton.
- November 17, Trustee Millerick attended a College of Marin Trustees and Friends of Indian Valley College meeting to discuss future plans and ideas for revitalizing Indian Valley College.
- Trustee Millerick announced Melissa Diaz, English Learner Coordinator, was in the Marin IJ on Monday, November 16, focusing on the increased funding from the Local Control Funding Formula in supporting English learners and Community Liaisons who help support English learner families.
- Trustee Aguila assisted the Lyons Club of San Rafael in free eye screening and glasses for students and adults.
- Golden Bell Meeting at MCOE to plan the annual event.
- Trustee Aguila announced the free screening of "A Brave Heart", a film about bullying, which was hosted by the Novato Blue Ribbon Coalition for Youth's Bullying Prevention Committee, Novato Theater and Soroptimist International of Novato on November 10, at the Marin Humane Society Auditorium.
- November 10, Journey to a University Workshop with 10,000 Degrees at Novato High School was well attended.
- Trustee Cooper handed out a flyer about the School Funding & Accountability Forum with Joel Montero, CEO, Fiscal Crisis and Management Assistance Team (FCMAT) and Brooks Allen, Vice President, Policy and Legal Affairs, Common Sense Media, who will share their insight following the release of the Governor's January budget. It is on January 20, 2016, from 5:30-7:00 p.m. at the Marin County Office of Education, and Trustee Cooper encouraged everyone to attend.
- Trustee Scott announced she is one of the Co-Chairs of the Friends of Indian Valley College, and the group is looking into ways to increase enrollment on the campus.
- On December 3, the Redwood Credit Union will hold a financial literacy 'Bit of Reality' workshop at San Marin High School for the senior class in the gym. Contact Trustee Scott if you would like to volunteer.
- The Novato High School Student Advisory Committee discussed graduation topics such as creativity, critical thinking, technological literacy and other 21st Century skills that are needed after a student graduates. Student Board Member Reilly Agmon participated in the discussion.
- Trustee Knell attended the Annual Meeting of the Building Better Citizens for America for the JROTC program with Susan Miller, President, Mr. Baldwin, Novato High Principal, and Superintendent Hogeboom.
- MCOE Elementary Spelling Bee Competition on November 7 and a Loma Verde and a Pleasant Valley Elementary student placed in the top five spots.
- The Novato High/Marin School of the Arts "My Fair Lady" Musical.
- The Novato High School Black and Gold Gala raised money for a new sound system at the Gordon Gym.

SUPERINTENDENT ANNOUNCEMENTS:

- Meetings with Novato High Student Advisory Council, San Jose Middle School students, North Marin PTA Council, principals and teachers, and will be meeting with San Marin and Sinaloa students, and DELAC to get input on 21st Century skills.
- On December 2, the District Advisory Committee will meet to analyze all the input on 21st Century skills and will bring recommendations to the Trustees for approval.
- On November 18, California Secretary of Education, Tom Torlakson, will be at San Marin High School at 9:30 am.
- Marin CAAP meeting with College of Marin to align math curriculum with NUSD curriculum.
- The IT Department will be upgrading the NUSD servers from Friday p.m. to Sunday p.m. Email will not be accessible.

8. NON-AGENDA PUBLIC COMMENT - 7:50 p.m.**8.a. Individuals may address the Board in accordance with the Public Comment statement on the last page of the agenda.**

None

9. STAFF REPORTS - 7:55 p.m.**9.a. Assessment Update - 7:55 p.m.**

Ruthanne Bexton, Director of Elementary Curriculum & Instruction, and Julia Kempkey, Director of Secondary Curriculum & Instruction, shared a PowerPoint presentation on local and state assessments. A review was presented about the Testing Action Plan released by the U.S. Department of Education on October 24, 2015 to guide states and districts to have assessments that are worth taking, high quality, time-limited, support fairness in equity of educational opportunity, fully transparent to students and parents, just one of multiple measures and ties to improved learning. The local assessments are the Measure of Academic Progress (MAP), implemented in grades 1-8 to assess reading, math and language, and the Benchmark Assessments. MAP data is used to inform instruction, set goals and plan interventions. Benchmarks are used for common information for collaboration, to inform instruction, and to report to parents. The two state assessments are the Smarter Balanced Consortium (SBAC) and the California Standards Test (CST) in Science. The SBAC test assesses student progress with Common Core State Standards for English Language Arts/Literacy and Math in grades 3-8, and the CST is administered to grades 5, 8, and 10. The CAHSEE, a state test measuring student achievement for high graduation has been suspended, and a panel has been convened to provide recommendations on the continuation of a high school exam and alternate pathways to satisfy the high school requirements.

9.b. Get Focused Stay Focused! - 8:10 p.m.

Megan Pettis, Coordinator of Secondary Curriculum & Instruction, shared a PowerPoint presentation on Get Focused Stay Focused! which is a freshman transition course initiative that is intended to increase high school and college graduation rates. It is an initiative designed to provide every student with the necessary information and experiences to develop college and career readiness skills as well as facilitate the development of an online 10-year Career Education Plan. Get Focused Stay Focused! curriculum utilizes the Career Choices and Changes workbook, allowing students to discover who they are, what they want, and how to get it. The program is designed to be articulated with a local community college where students can earn college credits while in high school.

9.c. Air & Water Sciences Update RE: Property Located at 970 C Street in the Hamilton Area

President Butler recused herself from participating in Item "9.c." - *Air & Water Sciences Update RE: Property Located at 970 C Street in the Hamilton Area*. Vice-President Knell presided over the discussion.

Karen Maloney, Assistant Superintendent, Business & Operations, reported on the Air & Water Sciences update to the property located at 970 C Street in the Hamilton area. At the September 1, 2015 Board meeting, Air & Water Sciences (AWS) shared findings of their review of public documents on the upcoming remediation work at the 970 C Street location relative to the health and safety of NUSD students at adjacent or nearby properties. Subsequent to the issuing of the September 1, 2015 report by AWS, the City of Novato released the August 2015 Remedial Action Plan (RAP). Based on information in the RAP, AWS issued an updated report dated September 10, 2015. In addition to the recommendations noted in the September 1, 2015 report, AWS suggested including two recommendations in a letter to the Regional Water Quality Control Board. The two additional comments included: Per the City's mitigation measures: have a third party consultant present at all times during any remediation earthwork to oversee the excavation and ensure that all of the protective measures required are taken and that all of the required monitoring is being done, and per the City's mitigation measures: prior to each period of soil excavation work the play structures and other appropriate surfaces at the school should be tarped. At the completion of each period of excavation work these areas should have the tarps removed and the surfaces wiped down.

Public Comment:

Two (2) parents commented on the Air & Water Sciences recommendations to the Regional Water Quality Control Board regarding the 970 C Street property located in the Hamilton area.

10. DISCUSSION/ACTION - 8:35 p.m.

10.a. Approval of Resolution No. 9 - 2015/16 Resolution to Opt Out of the California Law Allowing Alcohol at After-Hours Fundraising Events on School Campus

Jim Hogeboom, Superintendent, reported on the Resolution No. 9 - 2015/2016 to Opt Out of the California Law Allowing Alcohol at After-hours Fundraising Events on School Campus. As of January 1, 2016, California Law will allow schools to obtain a license or permit to acquire, possess, use, or consume alcohol at a facility owned or operated by a local education agency, county office of education, superintendent of schools, or school district when students are not on grounds. NUSD believes in the importance of acting in the best interest of its students and community. In an effort to maintain alcohol and drug free campuses, regardless of what the law allows, NUSD does not desire to have alcohol on school campuses at anytime, for any non-educational reason.

Public Comment:

Two (2) Novato Blue Ribbon Coalition for Youth representations commented on Resolution No. 9- 2015/2016 to Opt Out of the California Law Allowing Alcohol at After-hours Fundraising Events on School Campus and thanked NUSD staff and the Board of Trustees for supporting the Resolution.

Motion Passed: A motion to approve Resolution No. 9 - 2015/2016 to Opt Out of the California Law Allowing Alcohol at After-hours Fundraising Events on School Campus passed by a vote of 7-0. Passed with a motion by Ms. Maria Aguila and a second by Mr. Ross Millerick.

Yes Ms. Maria Aguila
Yes Mrs. Debbie Butler
Yes Ms. Cindi Clinton
Yes Mr. Thomas Cooper
Yes Mr. Derek Knell
Yes Mr. Ross Millerick
Yes Mrs. Shelly Scott

10.b. Approval to Fund 1:1 Student Computing Device Pilot Program

Jim Hogeboom, Superintendent, pulled Approval to Fund 1:1 Student Computing Device Pilot Program to be discussed at the December 8 Regular Board meeting. Staff would like to work on the specifics of the pilot.

10.c. Board Policy 4121 Temporary/Substitute Personnel (Sick Leave Revisions)- 9:00 p.m.

Kris Cosca, Assistant Superintendent, Human Resources, reported on Board Policy 4121 Temporary/Substitute Personnel (Sick Leave Revisions). On July 13, 2015, Governor Brown signed the Healthy Workplaces, Healthy Families Act of 2014, which requires employers to provide paid sick leave to almost all California employees. With the signing of this law, substitute employees who meet certain requirements will be provided paid sick leave. Substitute employees who work 30 or more days within a year will be credited with 24 hours of paid sick leave for that year. They may use the sick leave only when

they have accepted an assignment with NUSD and only for acceptable reasons. Substitute employees cannot use the same sick day in multiple school districts. Unused sick leave will not carry over to the following year of employment. New substitutes to the District are eligible to use sick leave beginning the 120th day of employment. Employees who separate from employment with the District will not receive compensation for unused sick leave at separation.

Motion Passed: A motion to approve Board Policy 4121 Temporary / Substitute Personnel (Sick Leave Revisions) as a first and final reading passed by a vote of 7-0. Passed with a motion by Mr. Thomas Cooper and a second by Mr. Derek Knell.

Yes Ms. Maria Aguila
Yes Mrs. Debbie Butler
Yes Ms. Cindi Clinton
Yes Mr. Thomas Cooper
Yes Mr. Derek Knell
Yes Mr. Ross Millerick
Yes Mrs. Shelly Scott

10.d. School Board Members Discussion of Officers and Current Board and District Committee Assignments - 9:10 p.m.

President Butler reviewed the President and Vice President roles from the Governance Handbook, and requested Board of Trustees to think about which District and Board Committees they would like to participate on as a Board representative. Trustee Scott requested that some of the committees meet in the evenings for those who work full day jobs.

President Butler commented that typically the Vice-President would move into the role of President, which would mean Vice-President Knell would become the new President. Trustees agreed to follow that protocol, along with having a Trustee attend the agenda planning sessions with the Board President and Vice-President the night of each board meeting. It was recommended to add it as a protocol in the Governance Handbook.

Trustee Cooper expressed an interest in becoming the next Vice-President, and he asked Trustee Millerick if he would like to consider replacing him as the next Marin County School Boards Association representative.

11. CONSENT: All items approved by a single action - 9:25 p.m.

11.a. Minutes of the Meeting of November 3, 2015

Motion Passed: Passed with a motion by Mr. Ross Millerick and a second by Mr. Thomas Cooper.

Yes Ms. Maria Aguila
Yes Mrs. Debbie Butler
Yes Ms. Cindi Clinton
Yes Mr. Thomas Cooper

Yes Mr. Derek Knell
Yes Mr. Ross Millerick
Yes Mrs. Shelly Scott

11.b. Personnel Actions of November 17, 2015

Motion Passed: Passed with a motion by Mr. Ross Millerick and a second by Mr. Thomas Cooper.

Yes Ms. Maria Aguila
Yes Mrs. Debbie Butler
Yes Ms. Cindi Clinton
Yes Mr. Thomas Cooper
Yes Mr. Derek Knell
Yes Mr. Ross Millerick
Yes Mrs. Shelly Scott

11.c. Revised Board Meeting Dates 2015-2016

Motion Passed: Passed with a motion by Mr. Ross Millerick and a second by Mr. Thomas Cooper.

Yes Ms. Maria Aguila
Yes Mrs. Debbie Butler
Yes Ms. Cindi Clinton
Yes Mr. Thomas Cooper
Yes Mr. Derek Knell
Yes Mr. Ross Millerick
Yes Mrs. Shelly Scott

11.d. Acceptance of School Fuel Board Resolution No. 15-01 to Grant Funds to the Novato Unified School District for the 2015/2016 School Year

Motion Passed: Passed with a motion by Mr. Ross Millerick and a second by Mr. Thomas Cooper.

Yes Ms. Maria Aguila
Yes Mrs. Debbie Butler
Yes Ms. Cindi Clinton
Yes Mr. Thomas Cooper
Yes Mr. Derek Knell
Yes Mr. Ross Millerick
Yes Mrs. Shelly Scott

11.e. Approve School Site Council Waiver Application

Motion Passed: Passed with a motion by Mr. Ross Millerick and a second by Mr. Thomas Cooper.

Yes Ms. Maria Aguila
Yes Mrs. Debbie Butler
Yes Ms. Cindi Clinton
Yes Mr. Thomas Cooper
Yes Mr. Derek Knell
Yes Mr. Ross Millerick

Yes Mrs. Shelly Scott

11.f. Approve Bond Counsel Agreement with Dannis Woliver Kelley

Motion Passed: Passed with a motion by Mr. Ross Millerick and a second by Mr. Thomas Cooper.

Yes Ms. Maria Aguila
Yes Mrs. Debbie Butler
Yes Ms. Cindi Clinton
Yes Mr. Thomas Cooper
Yes Mr. Derek Knell
Yes Mr. Ross Millerick
Yes Mrs. Shelly Scott

11.g. Ratify the Quarterly Investment Report for Quarter Ending September 30, 2015 (Q3)

Motion Passed: Passed with a motion by Mr. Ross Millerick and a second by Mr. Thomas Cooper.

Yes Ms. Maria Aguila
Yes Mrs. Debbie Butler
Yes Ms. Cindi Clinton
Yes Mr. Thomas Cooper
Yes Mr. Derek Knell
Yes Mr. Ross Millerick
Yes Mrs. Shelly Scott

11.h. Ratify Warrant Register for Warrants Issued October 27, 2015 through November 9, 2015

Motion Passed: Passed with a motion by Mr. Ross Millerick and a second by Mr. Thomas Cooper.

Yes Ms. Maria Aguila
Yes Mrs. Debbie Butler
Yes Ms. Cindi Clinton
Yes Mr. Thomas Cooper
Yes Mr. Derek Knell
Yes Mr. Ross Millerick
Yes Mrs. Shelly Scott

11.i. Declaration of Disposal of Surplus/Obsolete and Unusable Property

Motion Passed: Passed with a motion by Mr. Ross Millerick and a second by Mr. Thomas Cooper.

Yes Ms. Maria Aguila
Yes Mrs. Debbie Butler
Yes Ms. Cindi Clinton
Yes Mr. Thomas Cooper
Yes Mr. Derek Knell

Yes Mr. Ross Millerick
Yes Mrs. Shelly Scott

11.j. Approve Gifts or Donations to the District per Board Policy 3290

Motion Passed: Passed with a motion by Mr. Ross Millerick and a second by Mr. Thomas Cooper.

Yes Ms. Maria Aguila
Yes Mrs. Debbie Butler
Yes Ms. Cindi Clinton
Yes Mr. Thomas Cooper
Yes Mr. Derek Knell
Yes Mr. Ross Millerick
Yes Mrs. Shelly Scott

12. ADJOURNMENT - 9:30 p.m.

President Butler announced that the December 8 Regular Board meeting will be a re-organizational meeting for the Board of Trustees. Mary Jane Burke, Marin County Superintendent of Schools will be swearing in the new Trustee and the incumbents. There will not be a Closed Session, and Open Session will be at 7:00 p.m.

All NUSD schools and the District Office will be closed for the Thanksgiving Break from November 23-27.

The meeting was adjourned at 9:38 p.m.

Witnessed:



Vice President/Clerk of the Board of Trustees

Attested to on this 8th day of December 2015